

The Procurement Division of Knox County, Tennessee will receive sealed bids for the provision of **HOME REHABILITATION PROGRAM FOR CAC** as specified herein. Bids must be received by **10:00 a.m. on February 9, 2023**. Late bids will be neither considered nor returned.

Deliver Bids to:

**Bid Number 3366
Knox County Procurement Division
Suite 100, 1000 North Central Avenue
Knoxville, Tennessee 37917**

The Bid Envelope must show the Company Name, Bid Number, Bid Name and Bid Opening Date.

ADDITIONAL INFORMATION: Knox County wants requests for additional information routed to Robert Mackey, Buyer, at 865-215-5754. Questions may be emailed to robert.mackey@knoxcounty.org.

AWARD: Contractor must be an approved vendor for the Home Rehabilitation Program prior to any workorders being awarded. For requirement, please use contact information listed above.

BID DELIVERY: Knox County requires bidders, when hand delivering bids, to time and date stamp the envelope before depositing it in the bid box. Knox County will not be responsible for any lost or misdirected mail sent by common carrier, nor will Knox County be responsible for submittals delivered to addresses other than the delivery address specified at the top of this solicitation. The time clock in the Procurement Division shall become the official record of time. Knox County shall not be responsible for technical difficulties experienced by vendors trying to register or submit their bid electronically less than twenty-four (24) hours prior to the bid opening time.

Solicitations must be in a sealed envelope/box prior to entering the Procurement Division office. Procurement Division personnel are not allowed to see the submittal nor assist in placing documents in an envelope/box. Additionally, the Procurement Division is not responsible for providing materials (e.g. envelopes, boxes, tape) for submittals.

CLOSURES: During periods of closure due to unforeseen circumstances in Knox County or closures at the direction of the Knox County Mayor, the Procurement Division will enact the following procedures in regard to solicitations and weather delays:

- If the Mayor closes the Administrative offices prior to the time set for solicitation opening of any business day, all solicitations due that same day will be moved to the next operational business day.
- Other unforeseen circumstances shall be at the sole discretion of the Procurement Director.
- Knox County shall not be liable for any commercial carrier's decision regarding deliveries during any unforeseen circumstances.

COMPLIANCE WITH ALL LAWS: Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of goods and/or services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

INTERPRETATION: No oral interpretation will be made to any bidder regarding the meaning of specifications or the Scope of Work. All questions are to be submitted in writing via email and will be answered in the form of an addendum to the solicitation by the Knox County Procurement Division, if applicable.

IRAN DIVESTMENT ACT: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

NO BOYCOTT OF ISRAEL: Pursuant to Tennessee Code Annotated Title 12, Chapter 4, Part 1, by submission of a response to this solicitation, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel.

RIGHT TO INSPECT: Knox County reserves the right to make periodic inspections of the manner and means the service is performed or the goods are supplied.

VENDOR REGISTRATION: Prior to the opening of this bid, ***ALL BIDDERS MUST*** be registered with the Procurement Division. Please register on-line at our website at www.knoxcounty.org/procurement and click on "Online Vendor Registration." Vendors must be registered with the Procurement Division **prior** to submitting their bid.

These terms and conditions shall be part of the contract. Knox County reserves the right to negotiate other terms and conditions it deems appropriate and necessary under the circumstances to protect the public-trust. By submitting a bid, vendor agrees to these terms and conditions.



**WORK ORDER
HOME REPAIR PROGRAM
BID COPY**

WORK ORDER ID#: 2022CN0056

Date: 6/30/2022

Knoxville, TN 37918

Year Built: 1974

PROJECT SUPERVISOR: Russell Eilber

CONTRACTOR: _____

ALL CHANGE ORDERS MUST BE PRE APPROVED BY THE DIRECTOR HOUSING AND ENERGY SERVICES.

GENERAL REQUIREMENTS AND STANDARDS:

The construction shall be accomplished without undue delay and with minimum inconvenience to the owner. All materials and products used shall be new unless otherwise specified, and applied or stalled in accordance with the manufacturer's specification and the Rehabilitation Specifications. Reference in these Specifications to any article, device, products, material, or fixture by name, make or catalogue number shall be interpreted as establishing a standard or quality. The contractor shall furnish all materials, labor, equipment, and services to perform all work in these Specifications by established building and construction practices, proceeding promptly to complete said work in the specified time so stated in the contract documents. The contractor shall obtain all necessary licenses and permits before work commences. *All work shall be carried out pursuant to the currently adopted Federal, State, City of Knoxville, and Knox County Tennessee codes and ordinances as applicable.* Mechanical, plumbing and electric contractors or subcontractors shall be licensed by the State of Tennessee. A copy of this license is to be provided to CAC. At the completion of the designated work, the contractor shall remove all temporary construction equipment, salvage materials, trash, and other debris and dispose of legally, leaving the area for which the contractor is responsible in a neat condition. Cleaning of fixtures, doors, and windows, installed under this work, shall be the responsibility of the installing Contractor.

The Contractor is required to provide the homeowner with all warranties and guarantees. This applies to everything installed on the job which carries a warranty or guaranty, i.e.; windows, faucets, etc. Failure to do so will be considered a breach of contract. Final pay request will not be approved until warranties are provided. The Contractor shall guarantee all workmanship and material for a year period from the *date* of final inspection and one year from the time of completion of any warranty work.

EMERGENCY REPAIR

MEASURE #1

Item # 1 Toilet Replacement(s):

Specifications: Remove and dispose of old toilet(s). Replacement Toilet(s) will be installed according to the manufacturer instruction and by local code office. The toilet(s) at a minimum will be 16.5 inches high, elongated (unless not room), high efficiency (1.28 gpf/4.8 Lpf). A toilet(s) is inclusive of toilet, wax ring, j-bolts, seat and braided stainless steel supply line. "American Standard Cadet FloWise Tall 2 piece 1.28 GPH - Model #3378.128ST.020" or equal. Measure to include escutcheon.

Measure to include the installation of new flange at floor which is broken.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	ea	1		
1		X	Materials	ea	1		
					MEASURE 1 TOTAL		

EMERGENCY REPAIR

MEASURE #2

Item # 1 Mobile Home EPDM Roofing:

Specifications: Install EPDM on manufactured home roof per the manufacturer's requirements and by local code office.

Broom clean and then pressure wash the entire mobile home roof. Closely inspect the roof surface and immediately report any problem areas to the Project Supervisor.

Install a fully adhered 40 mil (minimum) EPDM (rubber roof) per the manufacturer's requirements. For underlayment use Celotex "CELO-1", or an equal only if prior approval is given by the Project Supervisor.

Seams in EPDM are to be avoided whenever possible. If seams must be included in the roof, the Contractor is responsible to ensure that the following process is used:

1. Overlap the EPDM 3" at the seam, (dry fit).
2. Clean both contact surfaces with Versico (or equal) Primer. Allow primer to cure according to instructions before beginning Step 3. below.
3. Use Versico (or equal) Seam tape to bind the seam. This is a double sided adhesive tape that goes between the seam overlap. Leave ¼" of the tape exposed at the edge of the seam.

Boots for EPDM roofs must be made specifically for EPDM applications. These boots adhere directly to the EPDM material. Manufacturer's instructions must be followed when installing.

CONTRACTOR TO TAKE PIC OF PRESSURE WASHING AND ALSO EPDM GLUE BEING PUT ON MOBILE HOME ROOF AREA BEFORE EPDM IS APPLIED

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	sqft	400		
1		X	Materials	sqft	400		
				MEASURE 2 TOTAL			

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EMERGENCY REPAIR

MEASURE #3

Item # 1 Demo Back Steps-Concrete Block

Specifications: Demo and take to an approved landfill.

Item # 2 Back Door Area

Specifications: Install 5'x5' Pressure treated deck with handrails & guardrails.

2x8 joist

4x4 post

5/4 decking material

Complete with steps and 2" x 2" spindles installed on all railings.

Less than 4 feet off ground.

Install per the manufacturer's requirements and by local code office

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	EA	1		
2	X		Labor	EA	1		
2		X	Materials	EA	1		
				MEASURE 3 TOTAL			

EMERGENCY REPAIR

MEASURE #4

Item #1 Smoke Detector(s):

Specifications: Smoke detector(s) will be installed according the manufacturer instruction at locations dictated by local code office. The smoke detector(s) at a minimum will be battery operated and wireless-inter-connectable via radio frequency. "Kidde- Model #0919-9999" or equal.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	EA	2		
1		X	Materials	EA	2		
				MEASURE 4 TOTAL			

